

AGENDA

Meeting: CALNE AREA BOARD
Place: Calne Community Hub (Upper floor)
Date: Wednesday 19 March 2014
Time: 1.00 pm

Including the Parishes of Calne Without, Bremhill, Hilmarton, Heddington, Cherhill, Compton Bassett and Calne.

The area board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Please direct any enquiries on this agenda to David Parkes (Democratic Services Officer), on 01249 718220 or david.parkes@wiltshire.gov.uk

or Jane Vaughan (Calne Community Area Manager), on 01249 706447 or jane.vaughan@wiltshire.gov.uk

The papers connected with this meeting are available on the Wiltshire Council website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines 01225 713114/713115.

Wiltshire Councillors

Cllr Christine Crisp
Cllr Alan Hill (Chairman)
Cllr Howard Marshall

Cllr Anthony Trotman (Vice Chairman)
Cllr Glenis Ansell

Items to be considered	Time
<p>1 Chairman's Welcome and Introductions</p> <p>The Chairman will welcome members and attendees to the Calne Area Board.</p>	<p>6.30 pm</p>
<p>2 Apologies for Absence</p> <p>Apologises for absence will be announced.</p>	
<p>3 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>4 Area Board Funding (<i>Pages 1 - 10</i>)</p> <p>To consider two applications to the Community Area Grants Scheme, as follows:</p> <ol style="list-style-type: none"> 1. Cherhill Village Hall – award a community area grant of £400 to provide a projector screen. 2. Mobile CCTV unit – consider a Councillor led initiative contributing £10,000 towards a mobile CCTV resource in conjunction with Chippenham Area Board and Corsham Area Board. <p><u>Return of literacy grant</u></p> <p>Cherhill Village Hall Digital literacy grant – to note the return of an award of £499 made to Cherhill Village Hall on 4th February 2014.</p>	
<p>5 Close</p> <p>The Chairman will set out arrangements for the next meeting.</p>	

Future Meeting Dates

Tuesday, 8 April 2014

6.30 pm

Corn Exchange, Calne Town Council, Bank House,
The Strand, Calne SN11 0EN

Report to	Additional Calne Area Board
Date of Meeting	19 March 2014
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to consider the following officer recommendations:

1. Cherhill Village Hall Digital literacy grant – note the return of an award of £499 made to Cherhill Village Hall on 4th February 2014.
2. Cherhill Village Hall – award a community area grant of £400 to provide a projector screen.
3. Mobile CCTV unit – consider a Councillor led initiative contributing £10,000 towards a mobile CCTV resource in conjunction with Chippenham Area Board and Corsham Area Board.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance 2013/2014](#).
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may wish to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work.

- 1.5. In 2013/14 Calne Area Board was allocated a budget of **£58,112** for community area grants, digital literacy grants, community partnership core funding, area board operational funding and area board/councillor led initiatives.
- 1.6. Following decisions made at the last meeting on 4th February 2014 the Calne Area Board has a balance of **£32,028**.
- 1.7. Following the return of a digital literacy grant awarded to Cherhill Village Hall on 4th February 2014 the Calne Area Board has a current balance of **£32,527**
- 1.8. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.9. Applications of up to and including £500 can be made for a Community Area Grant, which do not require matched funding. Amounts of £501 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.10. A ring-fenced budget of £1,500 has been provided specifically for Digital Literacy Grants, although the area board may spend more. Up to £500 per project is available for capital projects.
- 1.11. New for 2013/14 is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).
- 1.12. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.13. Officers provide recommendations, however the decision to support applications is made by Calne area board councillors.
- 1.14. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.15. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to the [calne.ourcommunitymatters blogsite](#) . Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<p>Background documents used in the preparation of this report</p>	<p>Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision</p> <p>Area Board Grants Scheme 2013/14 – information and criteria</p> <p>Digital Literacy Grants 2013/14</p> <p>Calne Community Area Plan 1999 - 2014</p> <p>Wiltshire Community Area Joint Strategic Assessment 2014</p>
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2. Main Considerations

- 2.1. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.2. Councillors will need to be satisfied that grants awarded in 2013/2014 are made to projects that can realistically proceed within a year of the award being made.
- 2.3. This is the last funding round of the 2013/14 financial year.

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Calne Area Board.
- 4.2. If grants are awarded and retained in accordance with officer recommendations Calne area board will have a balance **£22,127**

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report.

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding provided
8.1.	Cherhill Village Hall	Provision of a digital projector	£499

- 8.1.1. At the last meeting of the Calne Area Board Officers recommended, and it was agreed that Cherhill Village Hall be awarded a digital literacy grant of £499 towards the provision of a digital projector.
- 8.1.2. This application met grant criteria 2013/14.
- 8.1.3. The Area Board had ring fenced £1,500 for digital literacy projects in 2013/14 to help provide facilities, equipment and projects that would help to advance digital literacy in the community.
- 8.1.4. The management committee was planning to encourage a new digital literacy group to start in the Hall and this projector would be used to facilitate group sessions.
- 8.1.5. It would also be made available to other community groups and events, including the Children's film club.
- 8.1.6. The Community Area Manager has received correspondence from the group stating that, following receipt of the grant, a benefactor donated the equipment to the group and that the grant was therefore not needed for that purpose.
- 8.1.7. Members are asked to note that the sum of £499 has therefore been returned to the Calne Area Board digital literacy budget.

Ref	Applicant	Project proposal	Funding requested
8.2.	Cherhill Village Hall	Permanent Screen	£400

- 8.2.1. Officers recommend that Cherhill Village Hall is awarded a grant of £400 towards the provision and fixing of a permanent screen.
- 8.2.2. This application meets grant criteria 2013/14.
- 8.2.3. Cherhill Village Hall has returned its previous grant of £499 and hopes that the Area Board will consider replacing this with a grant for £400 to enable the next phase of their project to be completed.
- 8.2.4. This will enable the group to develop further the project outlined in 8.1.4.
- 8.2.5. Officers have put this application before the Area Board at this late stage in the 2013/14 scheme because it relates to the previous refunded grant and should be assessed alongside that.

Ref	Applicant	Project proposal	Funding requested
8.3.	Councillor Initiative	Mobile CCTV unit to serve Calne Chippenham and Corsham Area ('C' sector)	£10,000

- 8.3.1. Officers recommend that Councillors consider an initiative proposed by the Chairman of Calne Community Area Board to work alongside Chippenham and Corsham Area Boards to provide a mobile CCTV unit for deployment in those 3 Community Areas.
- 8.3.2. This project has been suggested by the Chippenham Area Board in partnership with the local police inspectors for Calne, Chippenham and Corsham.
- 8.3.3. The project links to the Calne Community Area Plan (2004-14) by addressing issues around reducing the levels and perceptions of crime, anti-social behaviour, vandalism and graffiti and also by providing more visible levels of policing.
- 8.3.4. The Calne Community Area Joint Strategic Assessment (2014) states that visible policing is having a positive impact in Calne Community Area and there is excellent CCTV in Calne town which has helped with the detection level of drugs in the area. However members may wish to note that the JSA also shows that, from August 2012 – July 2013, 876 ASB issues were recorded in the Calne Community Area, categorised as nuisance (524),

personal (308) and environmental (44). The peak months for ASB incidents were August (93), October (82) and July (84). In addition it shows that the Calne Community Area had the highest rate in Wiltshire of people being concerned about drug misuse in their area (43%).

- 8.3.5. CCTV is known to provide the public with reassurance and assists with general safety.
- 8.3.6. Calne Town Council has a successful static CCTV system and scheme operational in the town centre, manned by an excellent team of volunteers. It is important to ensure the introduction of a new scheme such as this would not, in any way, negate or do damage/reduce support of the current scheme.
- 8.3.7. A mobile resource could add value and flexibility to the existing town scheme and, in addition would extend the opportunities of CCTV to the villages and rural area, so providing access to a similar level of reassurance to everyone in the Community Area.
- 8.3.8. It is suggested that Calne Area Board contributes one third of the total cost of the project, the remainder being contributed equally by Chippenham Area Board and Corsham Area Board.
- 8.3.9. Chippenham Area Board has unanimously agreed to support the project conditional upon the support of Calne and Corsham.
- 8.3.10. Corsham Area Board has yet to consider the request; however it was identified as a priority for Community Safety at the recent Community Joint Strategic Assessment event.
- 8.3.11. It is disappointing that no capital contribution is available from Wiltshire Police/ PCC (Police and Crime Commissioner), however it should be noted that, if successful, the police will assume responsibility for future running costs and maintenance of the vehicle and all specialist equipment.
- 8.3.12. If Councillors choose to reject this proposal, it is unlikely that the project will continue in its current form, although it may continue as an initiative providing shared resource for Corsham and Chippenham.
- 8.3.13. Officers have not recommended a specific decision in this instance as it is felt that Councillors will want to debate the subject in detail.

No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

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Area Board Projects and Councillor Led Initiatives Application Form 2014/2015

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details

Area Board Name	Calne Area Board		
Your Name	Councillor Alan Hill		
Contact number	01249 821855	e-mail	alan.hill@wiltshire.gov.uk

2. The project

Project Title/Name	CCTV vehicle for Chippenham		
Please tell us about the project /activity you want to organise/deliver and why?	<p><i>The introduction of mobile CCTV capability has been identified as a priority action by the Chippenham Area Board and it has been suggested that Calne and Corsham may wish to contribute towards a scheme in order to share the resource. Unlike static CCTV, this resource is very flexible and can be deployed where needed. It will be a valuable visible deterrent and reassurance, especially in rural locations. The vehicle would be insured and maintained by Wiltshire Police Chippenham Sector as part of the police fleet The vehicle would also be available for deployment at large events and for rural outreach. The local police sector has previously trialed the use of such a vehicle with one on loan from Swindon with positive results.</i></p>		
<i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>			
Where is this project taking place?	Calne, Chippenham & Corsham community areas		
When will the project take place?	On delivery of the vehicle.		
What evidence is there that this project/activity needs to take place/be funded by the area board?	Community Plan (2004 - 14)Reduce the levels of crime Reduce the levels of vandalism & graffiti Improve the levels of policing		

How will the local community benefit?	The reduction of anti-social behaviour, crime and the fear of anti-social behaviour and crime. CCTV is known to provide the public with reassurance & assists with general safety. Calne Town has a successful static CCTV system and scheme, however this resource could add value and flexibility to that system and also extend out to the villages and rural are, providing access to a similar level of reassurance to everyone in the Community Area.		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)			
Does this project link to the Community Plan or local priorities? (if so, please provide details)	(2004 - 14)Reduce crime & ASB & perceptions of. Increase visible policing.		
What is the desired outcome/s of this project?			
<ul style="list-style-type: none"> • Reduction in anti-social behaviour and crime and perceptions of. • Improved confidence and well being for local people and visitors to the Calne Community Area • To support Community Safety initiatives led by Calne Community Safety Forum. 			
Who will be responsible for managing this project?			
'C' Sector (Calne/Chippenham/Corsham) Inspector			
3. Funding			
What will be the total cost of the project?	£ 30,000		
How much funding are you applying for?	£ £10,000		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
	Chippenham Area Board	£10,000	
	Corsham Area Board	£10,000	
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)	Tbc		
4. Declaration – I confirm that...			
<input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input checked="" type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Alan Hill			Date: 10/03/2014
Position in organisation: Area Board Chairman			
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			

Cherhill Village Hall

Registered Charity no 305482

9th. March 2014

Jane Vaughan
Calne Area Manager
Calne Area Board
Wiltshire Council
Monkton Park
Chippenham

Tel:

E:

Dear Jane,

Cherhill Village Hall grant application

Thank you for your help in the successful application for funding to purchase a projector for the village hall as part of the Digital legacy Area Board funding. The Village Hall management committee is very grateful for this funding.

Just after we received the funding someone who is connected to a group hall user offered us a second hand projector with a spare bulb and help with fitting in the hall. This was not known before the Digital legacy application was made or grant received.

As we have a very small screen fitted in the hall, we would like to upgrade this to be able to show images in modern format using the donated projector. We will of course return the grant received of £499 and we would like to apply for a replacement capital grant to cover the cost of a permanent fixed screen and fitting in the hall if this is possible.

We have investigated the cost of a suitable screen including fitting to the village hall ceiling and this would cost £400.00.

We would be very grateful for the consideration of the Area Board in this matter

Yours sincerely

Chairperson
Cherhill Village Hall Management Committee.

